



## Summit Christian Academy Dual Credit Contract

**STEP 1:** Students and parents review SCA Dual Credit Info at [tinyurl.com/SCADualCred](http://tinyurl.com/SCADualCred)

**STEP 2:** Carefully read the following statements. Your signature at the bottom indicates your understanding and agreement.

- It is the student's responsibility to register for the courses with Austin Community College (ACC) and LeTourneau University (LETU). If the student does not successfully register each semester, the student will be placed into a SCA equivalent course.
- ACC and LETU professors are not SCA employees. SCA has no bearing on who is hired to teach a particular course, nor do they have input into instructional, delivery, teaching, and grading methods.
- It is the student's responsibility to communicate grades to his/her parents. Due to FERPA regulations, the instructor is not permitted to communicate confidential information, such as grades, to anyone other than the student.
- The grades earned in dual credit courses are recorded on SCA student transcripts. SCA does not translate alphabetical grades to numeric grades. Grades of D or F are not awarded high school credit, yet will be transcribed on the student's high school and college transcripts.
- Dual credit courses count for 0.5 high school credit since they are offered on a semester basis. In order to fulfill a full HS credit students must enroll in two semesters of dual credit courses.
- If considering withdrawing from a dual credit class, the student must contact the College Guidance Counselor. If the decision is made to withdraw from the course, this must be done by the student. The student will need to discuss options for credit with the College Guidance Counselor.
- Students enrolled in the learning center: It is the student's responsibility to coordinate with the university's accessibility office to be approved for college-level accommodations and to communicate these accommodations to each professor.

**STEP 3:** Sign and submit this completed form to Mrs. Ten Brook, College Guidance Counselor.

\_\_\_\_\_  
Course(s) You Are Signing Up For

\_\_\_\_\_  
University Name

\_\_\_\_\_  
Student Printed Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date